



Civil | Eviction | Probate | Family Law | Real Estate

INCOME AND EXPENSE INTAKE

FINANCIAL STATEMENT

- a. Place of Employment: _____ Job Title: _____
- b. Address of Employment: _____
- c. Date Employment Started: _____ If unemployed, date job ended: _____
- d. Average hours worked per week: _____ Hourly wage: _____
- e. Have You completed high school or the equivalent: Yes No
- f. Number of years of college completed: _____
- g. What is your age: _____
- h. Do you have a: Professional / Occupational License(s): Specify _____
 Vocational Training: Specify _____
- i. Last year you filed your taxes: _____
- j. What did you claim: Single Head of Household Married, filing separately Married, filing joint with: _____
- k. How many exemptions (including yourself) do you claim: _____
- l. **Other Party's Income:** What do you estimate the gross monthly income is for the other party? _____
 What do you base your estimate on? _____

HOUSEHOLD EXPENSES

1. <input type="checkbox"/> Rent <input type="checkbox"/> Mortgage	\$ _____	8. Laundry/Cleaning	\$ _____
2. Health-care costs not paid by insurance	\$ _____	9. Clothes	\$ _____
3. Child Care	\$ _____	10. Education	\$ _____
4. Groceries and household supplies	\$ _____	11. Entertainment	\$ _____
5. Eating out	\$ _____	12. Auto expens	\$ _____
6. Utilities (gas, electric, water, trash)	\$ _____	13. Other _____	\$ _____
7. Telephone, cell phone & internet	\$ _____		



Civil | Eviction | Probate | Family Law | Real Estate

INCOME AND EXPENSE INTAKE

HOUSEHOLD EXPENSES CONTINUED...

Credit cards not listed on previous page:

<i>Paid to</i>	<i>For</i>	<i>Amount</i>	<i>Balance</i>	<i>Last Payment</i>

Is there ANY other information that is not asked in this intake that may affect the custody or visitation orders you are requesting? If so, please explain.

I, the undersigned, declare the following:

It has been disclosed to the Customer that Inland Valley Doc Prep is owned and operated by document preparers that are prohibited by law from giving legal advice. The Customer acknowledges that the Preparer is prohibited by law from giving legal advice and shall hold Preparer harmless of the outcome of court rulings, hearings, and any motions filed against the Customer. The Customer understands that he or she is responsible for his or her legal decisions and declarations made by Preparer which is incorporated in the documents prepared by this Preparer. The Customer also acknowledges that Inland Valley Doc Prep does not represent Customer and that Customer must appear for himself/herself in all Court proceedings and hearings. The Client must take responsibility for Customer's actions and arguments. Inland Valley Doc Prep is responsible for meeting the proper statutes in relations to preparation of Customer's paperwork and pleadings, including formatting the documents properly.

By checking this box and signing below, I agree with the above declaration.

Date: _____

Please Print Your Name

Please Sign